



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Garth L. Wheeler
Director

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Criminal Justice Services Board

March 13, 2014

Members Present

Sgt. Carol Adams
Mr. Peter Baruch
Chief Jeffrey Brown
Mr. Ted Byrd
Mr. Charles Ciccotti
Chief Rick Clark
Hon. Thomas Garrett, Jr.
Mr. Mark Gooch
Sheriff Charles Jett, Chairman
Mr. David Johnson
Mr. Alan Katz
Mr. Edward M. Macon
Judge Mary Malveaux
Senator Henry L. Marsh, III
Delegate Jackson Miller
Mr. William Muse
LTC Northern for Colonel W.
Steve Flaherty
Mr. Bobby Russell
Ms. Debbie Smith
Mr. Gilbert Smith
Pastor Aaron Wheeler
Chief James Williams
Lt. Scott Williams

Members Absent

Judge Sarah Deneke
The Hon. Michael Doucette
Sheriff Dennis Proffitt
Ms. Cookie Scott
Delegate Beverly Sherwood

DCJS Staff Present

Kenny Adcock
Shelia Anderson
Kassandra Edwards Bullock
Tommy Clarke
John Colligan
Bruce Crusier
Barbara Drudge
Teresa Gooch
Sam Hoffman
Laureen Hyman
Tracey Jenkins
Kathi Lee
Laurel Marks
Joe Marshall
Lisa McGee
Jim McDonough
Drew Molloy

Neadie Moore
Donna Shifflett
Reeva Tilley
Heather Smolka
Albert Stokes
Kristina Vadas
Janice Waddy

Others Present

Victoria Canady, Colonial
CASA
Tom Cleator, VSCC
Crystal Skeeter-Davis, Avalon
James St. John, GSE
Andre Chambers, Brothers on
the Block
Terry Jones, Brothers on the
Block
Dan Schmitt, PSSAB/RMC
Events
Catharine Williams, Citizen
Lacey Williams, Citizen

I. Call to Order

Chairman Charles Jett called the meeting to order at 11:00 a.m., welcomed everyone to the meeting and thanked them for their commitment to the Criminal Justice Services Board (CJSB).

Chairman Jett introduced Brian Moran, Secretary of Public Safety and Homeland Security. Secretary Moran also introduced Deputy Secretary Tonya Vincent and Deputy Secretary Victoria Cochran and gave a few brief comments to the Board members.

www.dcls.virginia.gov

Criminal Justice Service Board • Committee on Training • Advisory Committee on Juvenile Justice
Advisory Committee to Court Appointed Special Advocate and Children's Justice Act Programs
Private Security Services Advisory Board • Criminal Justice Information Systems Committee

Chairman Jett reminded guests to please sign the attendance sheet for the purpose of the minutes and asked the Board members to state their name when making a motion or seconding, to speak clearly for the purpose of the minutes and to check that their microphone was turned on at their seating area. He further reminded staff/persons speaking from the floor to step up to the podium and speak into the microphone for the purpose of the minutes.

Chairman Jett then asked Ms. Lauren Hyman to take the roll call. Ms. Hyman stated that there was a quorum with 23 members present.

II. Approval of Minutes from Last Meeting

Chairman Jett then called for a motion to approve the minutes of the December 12, 2013, meeting. Senator Marsh made the motion, and Chief Clark seconded the motion. Chairman Jett stated that it had been motioned and seconded that the Board approve the minutes of the December 12, 2013, meeting with no corrections, additions, or deletions.

III. Director's Report

Director Wheeler noted that Virginia has transitioned to a new administration and recognized the new Secretary of Public Safety and Homeland Security, Brian Moran and his Deputies, Victoria Cochran, and Tonya Vincent. Mr. Adam Thiel is also a Deputy Secretary with the Secretary of Public Safety and Homeland Security, but was not able to attend.

DCJS staff recently had the opportunity to meet the Governor, Secretary Moran, Deputy Secretary Cochran and Ms. Marilyn Harris from the Governor's Policy Office. They came to DCJS and toured the agency last February and stopped to greet and shake hands with the staff members who happened to be there that day.

Deputy Secretary Cochran has the lead responsibility for DCJS and the other criminal justice agencies in the Secretariat.

Director Wheeler explained that Board members would be getting recommendations on grant applications for continuation funding for school resource officers.

At the December Board meeting, approval for minor amendments to the Rules Relating to the Forfeited Drug Asset Sharing Program through the Administrative Process Act regulatory fast-track process were requested; however, we conducted another review and have determined that further amendments are needed. To allow for public participation, we will initiate a standard APA regulatory process which will include a public hearing before this Board.

There was a ground breaking ceremony for the Public Safety Memorial in a ceremony on January 3 that included Governor McDonnell and Governor-Elect McAuliffe, among other dignitaries. The Memorial is to be located just outside this building.

IV. Committee Reports

Law Enforcement Subcommittee

The Law Enforcement Subcommittee met on March 13, 2014, at 10:15 a.m. They considered twenty-eight (28) applications for continuation funding through the School Resource Officer and School Security Officer Incentive Grants Program, requesting \$863,745 in state funds for salary and benefits for full-time positions.

The Subcommittee recommended a total of \$854,298 in state funding, with twenty-one (21) applicants funded at the requested level, and seven (7) applicants funded at a reduced level to meet match requirements.

Chief Clark made the motion that the Board accept the recommendation of the Law Enforcement Subcommittee and Pastor Wheeler seconded the motion. Recusals: Sheriff Jett, for Stafford County.

Private Security Services Advisory Board (PSSAB)

Mr. Charles Ciccotti reported from the Private Security Services Advisory Board (PSSAB), which met on March 11, 2014. Their next meeting is scheduled for May 6, 2014. The PSSAB welcomed Rick Pleasants, who was appointed as a member in the position recently vacated by Thomas Turner. Ms. Mary Kay Wakefield was acknowledged as she has announced her upcoming retirement. The Board was updated by DCJS staff on the progress and replacement of the current database license software. The Advisory Board again addressed concerns about the current registration credentials being issued by DCJS, in particular, not having a photo id. It was explained that the photo id requirement was removed during the last regulatory process.

Victims Witness Grant Review Subcommittee

Mr. Muse reported from the Victims Witness Grant Review Subcommittee. The Sexual Assault grant program currently provides funding to sexual assault crisis centers statewide. In December 2013, members of the subcommittee were notified by DCJS staff of the closing of Harmony Place, the sexual assault crisis center serving Warren County. The Laurel Center is another sexual assault/domestic violence victims' services agency that currently services Winchester, Clarke and Frederick counties. The Executive Director, Donna Carpenter, expressed that both staff and board of directors are interested in providing services to Warren County. A supplemental grant application was submitted in the amount of \$17,280 in additional funds to support one full time sexual assault advocate to provide Warren County services for the fourth quarter of FY 2014. This will increase the Laurel Center Grant Award from \$113,122 to a total of 130,402. Mr. Muse made the motion to increase the Laurel Center's FY2014 award and Senator Marsh seconded the motion.

V. Legislative Update – Ms. Tracey Jenkins, DCJS

Ms. Jenkins gave an overview of legislation that occurred during this last General Assembly session with the most impact on the Department of Criminal Justice Services Board and the Criminal Justice Services Board.

V. CJSB Bylaws Update – Ms. Shannon Dion, DCJS

Ms. Dion explained the proposed changes to the CJSB Bylaws. Most changes are to make the Bylaws more consistent with the Code. In some areas, more clarification is being made to areas related to the PSSAB.

VI. DCJS Research Center Update – Dr. Jim McDonough, DCJS

Dr. McDonough spoke about the reports/studies being produced by the DCJS Research Center as a result of the budget bill for 2013, which can all be found on the DCJS website at www.dcjs.virginia.gov.

1. Review jail prisoner reentry & substance abuse programs
2. Review effectiveness of pre- and post-incarceration services
3. Review lethality assessment programs
4. Review alcohol monitors
5. Review intelligence-led policing model

VI. National Crime Victims' Rights Week Community Awareness Projects – Crystal Skeeter-Davis, Victoria Canady

Ms. Crystal Skeeter-Davis is the Grant Manager/Legal Advocate for Avalon: A Center for Women & Children and Ms. Victoria Canady is the Volunteer Services Coordinator with Colonial CASA. Both spoke about the activities planned for National Crime Victims' Rights Week in the Williamsburg area, as they are the 2014 National Crime Victims' Rights Week Community Awareness Projects grantee award recipients for 2014.

VI. SCOP Bond Requirements – Ms. Teresa Gooch and Ms. Shannon Dion

The Board was briefed on SCOP Bond requirements. Virginia Code 19.2-13(C) requires SCOP's to be covered by a cash/surety bond or liability/self insurance and requires the DCJS Board to establish a reasonable amount of a cash/surety bond, with a minimum of \$10,000 and establish an amount and type coverage for liability insurance. Currently these amounts are set at \$10,000 for both bonds and insurance.

Mr. Gooch made the motion that DCJS continue investigating the appropriate dollar amounts for bonds that are set. Mr. Russell seconded the motion. DCJS staff were asked to have this information for the next meeting on May 8, 2014.

VII. Report of Officer Decertification

On November 13, 2013, DCJS received notice from Chief Goldsmith of the City of Norfolk Police Department requesting the decertification of former officer Nathan S. Simms for producing positive on a drug screening during the course of an investigation that could not be explained to the agency administrator's satisfaction.

A registered letter per Code was sent to Mr. Simms last known address on November 18, 2013. DCJS received notification on December 30, 2013 from the US Postal Service that Mr. Simms could not be located at that address and they were unable to forward to any other address. Mr. Simms was decertified on 12/30/2013 and was entered into TRex and NDI. Copies of the registered letter were sent to Chief Goldsmith of the City of Norfolk Police Department, Sheriff Charles Jett, Chair, Criminal Justice Services Board and Teresa Gooch, Director, Division of Law Enforcement (DCJS).

IX. Old/New Business


Mr. James St. John spoke regarding the Private Security Services Advisory Board (PSSAB) and SCOP. Mr. St. John feels that DCJS is misinformed about the SCOP Program and what is required for the program. Mr. St. John feels that SCOPs are being targeted by DCJS. Concerned that DCJS is looking at requiring an increase in bond requirements that is not necessary.

X. Next Meeting

Chairman Jett thanked Board members and guests for attending the meeting and stated that the next meeting was scheduled for March 13, 2014, at 11:00 a.m. in House Room D of the General Assembly building.

Chief Clark made the motion to adjourn the meeting, it was seconded by Mr. Gooch. The meeting was adjourned at 12:35 p.m.

Approved:


Sheriff Charles Jett, Chairman